Idaho State Board of Education

Construction Projects Approval Process for Institutions and Agencies

All planned major capital projects must be on an institution's or agency's Board-approved Six-Year Capital Construction Plan (except as otherwise provided). Major capital projects are those for which the cost is estimated to exceed \$1M (regardless of fund source).

There two project delivery methods: Design-Bid-Build and Design-Build. <u>Board Policy V.K.</u> establishes approval processes for these two methods. Although design-build projects are performed by one team, design-build contracts can also allow a series of options to proceed (or not) at the design phase and at the construction phase. Therefore, the Board approval process for major projects using a design-build contract is the same as the approval process required for a design-bid-build contract.

A construction project approval process flowchart is provided on the following page.

Design-Bid-Build

Six-Year Capital Plan

Major project must be on Boardapproved Plan Major project must be on Plan prior to solicitation, acceptance or commitment of gift or grant in support of the project



Board approval required before beginning planning & design

Approval may not be requested concurrently with any other step in the approval process

Project Budget & Financing Plan

Board approval required

Approval can be requested concurrently with approval for Construction

Construction

Board approval required to proceed with project construction

Approval can be requested concurrently with Project Budget

Financing & Incurrance of Debt

Projects financed with any form of indebtedness requires Board approval

Financing must be approved at meeting subsequent to approval of project construction